Sample report with fictional data: the Contoso tenant and every name and address on contoso-example.com are made up. Created with YeetnGreet 0.5.116 for documentation.

YEETNGREET

License Health Report

Contoso

Generated
2026-10-17 08:05

Mail window
Last 90 days

POTENTIAL MONTHLY SAVINGS

From unused prepaid licenses and licenses on disabled accounts (priced at your unit costs). Inactive licensed users appear in the audit for attention; they are not priced here because inactive is not confirmed waste.

USD 428

TOTAL USERS	LICENSED (ACTIVE)
236	205

LICENSED + DISABLED	NO MAIL (90D)
7	5

POTENTIAL SAVINGS / MO

USD 428

Cost-saving opportunities

SKUs with unused prepaid licenses or licenses on disabled accounts.

LICENSE	UNUSED	DISABLED	UNIT	SAVINGS / MO
Microsoft 365 Business Premium SPB	7	4	22.00	**242.00**
Microsoft 365 E3 SPE_E3	2	1	36.00	**108.00**
Microsoft 365 Business Basic O365_BUSINESS_ESSENTIALS	4	2	6.00	**36.00**
Power BI Pro POWER_BI_PRO	3	0	14.00	**42.00**

Users needing attention

Includes disabled + licensed accounts and inactive licensed users with no mail send/receive/read in 90 days-the idle licenses that are hard to find. Healthy licensed users are omitted.

USER	ISSUE	LICENSES	SENT	RECV	READ
Jordan Ellis jordan.ellis@contoso-example.com	Disabled + licensed	Microsoft 365 Business Premium	0	214	0
Maya Patel maya.patel@contoso-example.com	Disabled + licensed	Microsoft 365 Business Premium	0	187	0
Tomás Reyes tomas.reyes@contoso-example.com	Disabled + licensed	Microsoft 365 Business Premium	0	96	0
Hannah Brooks hannah.brooks@contoso-example.com	Disabled + licensed	Microsoft 365 Business Premium	0	143	0
Daniel Kim daniel.kim@contoso-example.com	Disabled + licensed	Microsoft 365 E3	0	61	0
Olivia Grant olivia.grant@contoso-example.com	Disabled + licensed	Microsoft 365 Business Basic	0	38	0
Ethan Walsh ethan.walsh@contoso-example.com	Disabled + licensed	Microsoft 365 Business Basic	0	22	0
Priya Nair priya.nair@contoso-example.com	No mail activity	Microsoft 365 Business Premium	0	0	0
Marcus Holt marcus.holt@contoso-example.com	No mail activity	Microsoft 365 Business Premium, Power BI Pro	0	0	0
Sofia Lindqvist sofia.lindqvist@contoso-example.com	No mail activity	Microsoft 365 E3	0	0	0

USER	ISSUE	LICENSES	SENT	RECV	READ
Ben Carter ben.carter@contoso-example.com	No mail activity	Microsoft 365 Business Basic	0	0	0
Grace Liu grace.liu@contoso-example.com	No mail activity	Microsoft 365 Business Premium	0	0	0

Unused licenses = prepaid enabled minus consumed. Disabled-assigned = licenses sitting on blocked accounts. Mail counts come from Microsoft 365 usage reports (D90). Unit costs are entered per tenant on this PC (saved tenant price, list-price estimate, or enter cost).